

SAMEA 2021 Online CAPACITY BUILDING WORKSHOPS

Workshop dates: **1-3 June 2021**

Workshop Theme: **Monitoring & Evaluation in the context of Global Crises**

Registration opens:

Wednesday, 05 May at 12.00 (noon-SAST). Follow this link:

<https://www.samea.org.za/virtual-conference> to register online

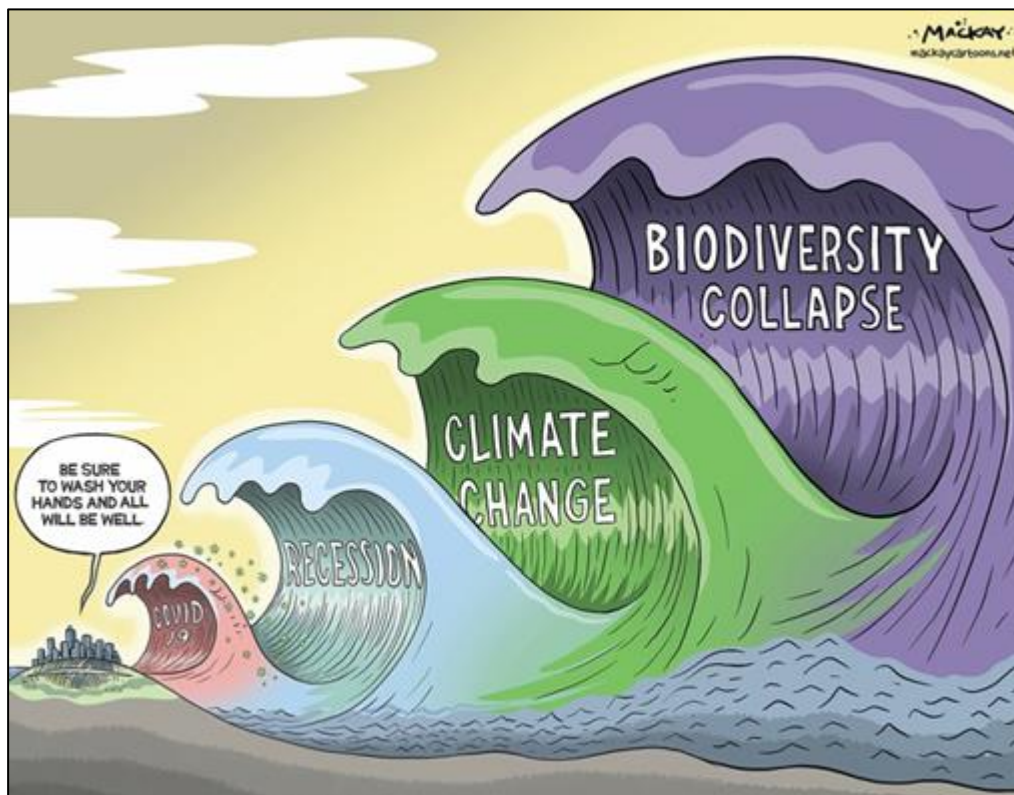
SAMEA is pleased to present the 2021 Capacity Building Workshops which will be presented once again this year virtually.

The theme of this year's workshops is: **Monitoring and Evaluation in the context of Global Crises.**

In referring to global crises in plural, we recognise that the COVID-19 pandemic is only one challenge that faces humankind. The crisis has brought a setback against the achievement of the 2020 Sustainable Development Goals, and dealt a vast, global economic blow to the public, private and voluntary sectors. Efforts at recovery and “building forward better” will happen within a politically contested, complex environment with several other systems also at risk or already deemed in crisis. This is already manifesting vividly in poverty, inequality and social unrest.

As has been the case during successive phases of the COVID-19 experience, we can expect that these challenges will continue to place tremendous pressure on decision-makers to act promptly, apply sound judgement, and use the best available information.

The implications of this crisis environment for M&E are twofold. Clearly the role of M&E to support evidence-based decision-making is more crucial than ever. At the same time, it is more important than ever for M&E practitioners to approach their work in a way that accounts for complexity and uncertainty; enables adaptive management; and is sensitive to vulnerabilities, risks, and power disparities. Established M&E practitioners must strengthen their practice in these ways, while emerging practitioners should be introduced to these approaches as part of the fundamentals of the discipline.



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The need for capacity building around M&E in crisis came through strongly in the Training Needs Assessment exercise that SAMEA conducted in early 2021 to inform the workshops. Workshops will integrate this theme into their offerings, which will be organised according to the following broad strands (as identified in the Needs Assessment). Presenters will share their expertise not only in relation to COVID-19 but the other major challenges facing the continent and the world.

1. **“Fundamentals during flux”: Relevant M&E tools, frameworks, indicators or guidelines for reporting in the context of a global crisis.**
2. **Specific M&E designs and approaches for a crisis or rapidly changing context.**
3. **Quantitative analysis and statistical methods.**
4. **Being an M&E practitioner or manager in the context of a global crises.**

The workshop fee structure, descriptions and the programme follow on the next pages.

Workshop Logistics

Registration opens: Wednesday, 05 May at 12.00 (noon-SAST). Follow this link: <https://www.samea.org.za/virtual-conference> to register online.

All workshops will be hosted on the Zoom platform. Once registered you will receive an email confirmation of your registration and workshop choice. At a later stage, you will receive the zoom login details to the workshops of your choice.

Each facilitator might utilise additional online facilitation tools which will be communicated at a later stage by facilitators for participants to familiarise themselves before the workshops.

Workshops vary in length and some take place over multiple days. Please take note of the time slots when choosing your workshops.

All workshops will be recorded and uploaded on our website. Registered participants will have access to this after the workshop for asynchronous/self-paced learning. Details on how you may access these materials after the workshop will be shared with you.

Workshop Fees

- SAMEA members (Individual Membership or staff covered by Institutional Membership) may book 2 workshops at a sponsored rate of only R200 per workshop (SAMEA's student members pay only R100 per workshop). A limited number of spaces per workshop are reserved for SAMEA members, so please register early to avoid disappointment (first come, first serve principle will be used).
- Non-members or those who did not access the reserved SAMEA member tickets at the time of registration, pay R325 for a half-day workshop or R650 for a full-day workshop.
- Emerging Evaluators who are currently unemployed can also apply for full sponsorship by clicking on this link here to download the EE 2021 Sponsorship form:

<https://www.samea.org.za/young-and-emerging-evaluators>

All transactions will be paid through Electronic Funds Transfer (EFT). If you require further assistance, please contact the SAMEA offices at info@samea.org.za

Membership status	Sponsored rate	Full price
<i>SAMEA member (Individual Membership)</i>	R200 each (limited to 2 workshops per person; thereafter full price applies)	Half-day workshops: R325 Full-day workshops: R650
<i>SAMEA member (Student Membership)</i>	R100 each (limited to 2 workshops per person; thereafter full price applies)	
<i>Non-SAMEA member</i>	No sponsorship; full price applies	
<i>Emerging Evaluator (unemployed)</i>	Fully sponsored, if application successful	

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Workshop Overview

NO	WORKSHOP TITLE	PRESENTER	LEVEL	DURATION OF WORKSHOP	BRIEF WORKSHOP DESCRIPTION
1.	Conducting Monitoring and Evaluation in the Basic Education sector	Dr S. Taylor Dr J. Kotze N. Mohohlwane	Beginner - Intermediate	Full-day workshop	This workshop is targeted to education researchers, service providers doing evaluation or data collection in the education sector, as well as those who commission evaluations. Attendees will be better equipped to design, implement and interpret education sector evaluations, and will be able to contribute to an informed discourse about education sector and programme performance. The complexity level of the workshop will be intermediate. Some familiarity with the education sector, statistics and with M&E methodologies will be advantageous but the workshop will not require existing technical skills.
2.	Data presentation for decision making	R. T. Karambakuwa	Intermediate	Full-day workshop	Participants will be able to present quantitative data, drawing logical and inferentially valid conclusions in relation to the research problem/question(s) in reports so that the results, conclusions and recommendations can be easily adopted to inform decision making. Participants will need computers with MS Word and Excel.
3.	Facilitating for Evaluation Using Zoom	K. Hutchinson	Beginner - Intermediate	Half-day workshop	Uh oh...Zoom fatigue! What's an M&E practitioner to do? In these times of pandemic and working remotely, the usual participatory aspects of the evaluation process such as evaluation planning, data parties, and capacity-building have had to move online. But that doesn't mean they have to be one-way and boring. No specialised software is required, just a good Internet connection.
4.	Techniques for Monitoring the results chain – Activity to Output Monitoring (ATOM)	R. Bond L. Dowsett	Intermediate to Advanced	Half-day workshop	Participants will have an overview of different techniques that can be used at field level along the whole results chain for quick, field level decision making. In a world of complexity and crisis quick decision making is necessary, and often, the route of end of term evaluations is not fast enough for field level decision making. We need to encourage the use and analysis of information at project level. In this session we will look at the need for monitoring of flexible systems and devolved management.
5.	Navigating what actually happens – Developmental Evaluation over time and through a time of crisis	S. Soal M. Mbopha Dr T. Konstant	All levels	Full-day workshop	This session will be in the form of a case study of the CAPE Legacy Evaluation 2018 – 2021: Working developmentally and responsively in a complex, rapidly changing multi-stakeholder situation. The workshop will offer an in-depth and engaging professional development session for managers of evaluation and evaluators.

					Participants with at least three years or more experience of managing or undertaking evaluation in complex situations would best benefit from this workshop.
6.	Developing Organizational Outcome/Benefits Management (Results) Framework for Managing Strategic and Operational Purpose-Driven Measurement, Monitoring & Evaluation (PDMM&E) and Reporting in the context of a Covid-19 pandemic crisis.	S. Premakanthan	All levels	Full-day workshop	This workshop will benefit all practitioners, novice and experienced evaluators, academics, program/project managers and staff engaged in developing and implementing performance results-based M&E systems. The disciplines and methodologies are applicable to improving public and private sector management practice. Several examples and a case study will be used to illustrate and support the learning objectives of the workshop.
7.	Public Sector Evaluation in South Africa: An Introduction in Flux	M. Leslie	Beginner - Intermediate	Full-day workshop, spread over two days	This workshop will deliver a foundational understanding of the policies, good practices and role-player relationships necessary to deliver a successful public sector evaluation in a dynamic context of flux and change. Through an interactive workshop presentation, participants will learn how policies, concepts and processes common to public sector evaluation in South Africa are applied in practice, and what some of the latest developments have been in the face of the COVID-19 response. Drawing on recent examples, the workshop will prepare participants to proactively address the challenges and embrace the opportunities of undertaking public sector evaluations of developmental interventions in this period of flux.
8.	Progress versus Outcomes: A non-linear approach to evaluation	P. Nkontwana	Intermediate	Half-day workshop	This workshop can be useful to organisations and companies pursuing social change. Social change is about facilitating durable societal impact in ways that deeply reimagine paradigms and institutions behind cultural values and norms. The first part of the workshop will explore two approaches to evaluation. One approach embodies traditional management style where impact measurement follows generic outcomes-based logic frameworks. The other approach to measurement embraces progressive systems thinking and is non-linear in nature. The second part of the workshop will use a case-study method to demonstrate the usefulness of adopting a progressive approach.

9.	Evaluation That Transforms	J. Colvin	Intermediate - Advanced	Half-day workshop	This workshop will explore the nature of transformations, the potential contributions of the evaluation profession to the transformations that we want to be a part of, and the capabilities required for enhancing and accelerating these contributions. This session is open to all with an appetite for challenge and transformation, and for those with an intermediate or advanced experience of evaluation praxis.
10.	Knowledge Brokering for Evidence Use	M. Amisi M. Pabari	Intermediate	Full day workshop, spread over two days	The workshop aims to build knowledge and skills for effective knowledge brokering. The workshop is practical and will start with building awareness and understanding of the knowledge brokering role – then strengthening their skills to apply knowledge brokering. Each session will involve group work and/or ‘out of session work’, and guest speakers. The workshop will co-create a body of knowledge and skills which participants can use.
11.	Learning Together: How learning networks contribute to one’s professional development journey, in and out of times of crisis	P. Kariuki J. Norins C. Dunn V. Naidu A. Bhikoo	All levels	Half-day workshop	At the end of the workshop, it is expected that participants will take away the following learning outcomes: An understanding of learning networks: their roles, purpose, and value, and the different structures that exist to promote networking and peer learning; An appreciation for how learning networks can adapt during times of crises, and remain relevant and valuable to members in their personal professional journeys; A refined strategy for their own career development which factors in the role of learning networks in enhancing their professional development and the growing field of M&E practice in South Africa.
12.	Evaluative Thinking for Adaptive Management in the Context of Global Crises	T. Archibald	All/Any (Beginner, Intermediate, and Advanced)	Full-day workshop	Recent years have witnessed an increased use of the term “evaluative thinking,” yet this way of thinking, reflecting, and reasoning is not always well understood. In times of crises the power of evaluative thinking to help foster adaptive management is even more needed. Drawing from research and practice in evaluation capacity building, in this workshop the facilitator uses mini-lectures, group dialogue, and hands-on practical activities to help attendees learn:(1) What evaluative thinking (ET) is and how it pertains to their context; (2) How to promote and strengthen ET among individuals and organizations with whom they work; (3) How to use ET specifically to rethink problem representation in evaluation; and (4) How to use ET to identify assumptions, articulate program theory, and conduct evaluation with an emphasis on learning and adaptive management in times of crisis.

13.	Results-Oriented Monitoring and Evaluation(M&E) planning for non-profit organisations	D. Lomofsky M. Chikwanda	Beginner / Emerging Evaluator working in the NPO sector	Full day workshop, spread over two days	The results-based M&E planning workshop is aimed at strengthening the capacity of organizations to plan for collection of evidence and use data to improve their contribution to meaningful social change. The topics and learning outcomes are outlined here: To enable a shared understanding of approach to planning, monitoring, evaluation and reporting (including definitions of key planning monitoring evaluation (PME)concepts). To provide an overview of tools for programme design and the development of a coherent project description. To discuss the different tools for programme design and the development of a coherent project description. To share ideas about planning for MEL (indicators and planning for data collection, analysis, reporting and learning). To discuss programme evaluation –and how best to prepare for an evaluation process.
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Workshop Programme: Tuesday, 01 June 2021

	Virtual room 1	Virtual room 2	Virtual room 3	Virtual room 4
08.30-09.00	Log into session [08.30-09.00]	Log into session [08.30-09.00]	Log into session [08.30-09.00]	Log into session [08.30-09.00]
09.00-09.30	Navigating what actually happens – Developmental Evaluation over time and through a time of crisis - Session 1 of 4 [09.00-10.30]	Evaluative Thinking for Adaptive Management in the Context of Global Crises - Session 1 of 4 [09.00-10.30]	Results oriented Monitoring and Evaluation planning for non-profit organisations - Session 1 of 4 [09.00-11.00]	Evaluation That Transforms - Session 1 of 3 [09.00-10.00]
09.30-10.00				
10.00-10.30				Break [10.00-10.30]
10.30-11.00	Break [10.30-11.00]	Break [10.30-11.00]		Evaluation That Transforms - Session 2 of 3 [10.30-11.30]
11.00-11.30	Navigating what actually happens – Developmental Evaluation over time and through a time of crisis - Session 2 of 4 [11.00-12.30]	Evaluative Thinking for Adaptive Management in the Context of Global Crises - Session 2 of 4 [11.00-12.30]	Break [11.00-11.30]	
11.30-12.00			Results oriented Monitoring and Evaluation planning for non-profit organisations - Session 2 of 4 [11.30-13.30]	Break [11.30-12.00]
12.00-12.30				Evaluation That Transforms - Session 3 of 3 [12.00-13.00]
12.30-13.00	Lunch [12.30-13.30]	Lunch [12.30-13.00]		
13.00-13.30		Evaluative Thinking for Adaptive Management in the Context of Global Crises - Session 3 of 4 [13.00-14.30]		Log into session [13.00-13.30]
13.30-14.00	Navigating what actually happens – Developmental Evaluation over time and through a time of crisis - Session 3 of 4 [13.30-14.30]		No live session [13.30-14.30]	Public sector evaluation in South Africa: An introduction in flux - Session 1 of 4 [13.30-15.00]
14.00-14.30				
14.30-15.00	Break [14.30-15.00]	Break [14.30-15.00]	Log into session [14.30-15.00]	
15.00-15.30	Navigating what actually happens – Developmental Evaluation over time and through a time of crisis - Session 4 of 4 [15.00-16.30]	Evaluative Thinking for Adaptive Management in the Context of Global Crises- Session 4 of 4 [15.00-16.30]	Developing Organizational Outcome/Benefits Management (Results) Framework Managing Strategic and Operational Purpose-Driven Measurement, Monitoring & Evaluation (PDMM&E) System - Session 1 of 3 [15.00-17.00]	Break [15.00-15.30]
15.30-16.00				Public sector evaluation in South Africa: An introduction in flux - Session 2 of 4 [15.30-17.00]
16.00-16.30				
16.30-17.00	No live session [16.30-17.00]	No live session [16.30-17.00]		

Workshop Programme: Wednesday, 02 June 2021

	Virtual room 1	Virtual room 2	Virtual room 3	Virtual room 4
08.30-09.00	Log into session [08.30-09.00]	Log into session [08.30-09.00]	Log into session [08.30-09.00]	Log into session [08.30-09.00]
09.00-09.30	Results oriented Monitoring and Evaluation planning for non-profit organisations - Session 3 of 4 [09.00-11.00]	Data presentation for decision making - Session 1 of 4 [09.00-10.30]	Progress versus Outcomes - A non-linear approach to evaluation - Session 1 of 2 [09.00-10.30]	Knowledge brokering for evidence use - Session 1 of 4 [09.00-10.30]
09.30-10.00				
10.00-10.30				
10.30-11.00		Break [10.30-11.00]	Break [10.30-11.00]	Break [10.30-11.00]
11.00-11.30	Break [11.00-11.30]	Data presentation for decision making - Session 2 of 4 [11.00-12.30]	Progress versus Outcomes - A non-linear approach to evaluation Session 2 of 2 [11.00-12.30]	Knowledge brokering for evidence use - Session 2 of 4 [11.00-13.00]
11.30-12.00	Results oriented Monitoring and Evaluation planning for non-profit organisations - Session 4 of 4 [11.30-13.30]			
12.00-12.30				
12.30-13.00		Lunch [12.30-13.00]	No live session [12.30-14.30]	
13.00-13.30	Log into session [13.00-13.30]	No live session [13.00-13.30]		
13.30-14.00	Public sector evaluation in South Africa: An introduction in flux - Session 3 of 4 [13.30-15.00]	Log into session [13.30-14.00]		
14.00-14.30				
14.30-15.00		Break [14.30-15.00]	Log into session [14.30-15.00]	
15.00-15.30	Break [15.00-15.30]	Data presentation for decision making - Session 4 of 4 [15.00-16.30]	Developing Organizational Outcome/Benefits Management (Results) Framework Managing Strategic and Operational Purpose-Driven Measurement, Monitoring & Evaluation (PDMM&E) System - Session 2 of 3 [15.00-17.00]	Facilitating for Evaluation Using Zoom - Session 1 of 2 [14.00-16.00]
15.30-16.00	Public sector evaluation in South Africa: An introduction in flux-Session 4 of 4 [15.30-17.00]			
16.00-16.30				
16.30-17.00		No live session [16.30-17.00]		

Workshop Programme: Thursday, 03 June 2021

	Virtual room 1	Virtual room 2	Virtual room 3	Virtual room 4
08.30-09.00	Log into session [08.30-09.00]	Log into session [08.30-09.00]	Log into session [08.30-09.00]	Log into session [08.30-09.00]
09.00-09.30	Conducting Monitoring and Evaluation in the Basic Education sector - Session 1 of 4 [09.00-10.30]	How learning networks contribute to one’s professional development journey, in and out of times of crisis – Session 1 of 2 [09.00-10.30]	Techniques for Monitoring the results chain - Session 1 of 2 [09.00-10.30]	Knowledge brokering for evidence use - Session 3 of 4 [09.00-10.30]
09.30-10.00				
10.00-10.30				
10.30-11.00	Break [10.30-11.00]	Break [10.30-11.00]		Break [10.30-11.00]
11.00-11.30	Conducting Monitoring and Evaluation in the Basic Education sector - Session 2 of 4 [11.00-12.30]	How learning networks contribute to one’s professional development journey, in and out of times of crisis – Session 2 of 2 [11.00-12.30]	Break [11.00-11.30]	Knowledge brokering for evidence use - Session 4 of 4 [11.00-13.00]
11.30-12.00			Techniques for Monitoring the results chain - Session 2 of 2 [11.30-13.30]	
12.00-12.30				
12.30-13.00	Lunch [12.30-13.30]	No live session [12.30-17.00]		No live session [13.00-13.30]
13.00-13.30				
13.30-14.00	Conducting Monitoring and Evaluation in the Basic Education sector - Session 3 of 4 [13.30-15.00]		No live session [13.30-14.30]	Log into session [13.30-14.00]
14.00-14.30			Log into session [14.30-15.00]	Facilitating for Evaluation Using Zoom - Session 2 of 2 [14.00-16.00]
14.30-15.00				
15.00-15.30	Break [15.00-15.30]		Developing Organizational Outcome/Benefits Management (Results) Framework Managing Strategic and Operational Purpose-Driven Measurement, Monitoring & Evaluation (PDMM&E) System - Session 3 of 3 [15.00-17.00]	No live session [16.00-17.00]
15.30-16.00	Conducting Monitoring and Evaluation in the Basic Education sector - Session 4 of 4 [15.30-17.00]			
16.00-16.30				
16.30-17.00				