
Consultancy for the Development of Kiribati's Climate Finance Website

Title :	Consultancy for the Development of Kiribati's Climate Finance Website
Reference :	100013075
Process :	RFP

Description :

Global Green Growth Institute for its projects in Kiribati invites eligible companies to submit their proposals for consulting services for Development of Kiribati's Climate Finance Website.

PROJECT BACKGROUND AND OBJECTIVES:

The Government of Kiribati and GGGI have been working to address targeted needs in green growth, climate adaptation and mitigation, sustainability, low-carbon, and development. GGGI seeks to complement the Government objectives of the Kiribati National Vision 2016-2036 and works across a number of sectors in Kiribati, including climate-smart agriculture, green procurement, green-preneurship, green business development, and climate finance, access, mobilisation and absorption.

The Government of Kiribati acknowledges climate change as a national priority. The Office of the President leads on climate matters through the Climate Change Division. The Climate Finance Division (CFD) acts as the operational focal point for the Ministry of Finance and Economic Development (MFED), the national designated authority (NDA) to the Green Climate Fund (GCF). The NDA, in collaboration with GGGI as the Delivery Partner for this GCF Readiness II project, sought Readiness funding from the GCF that aims to implement key priorities to improve Kiribati's capacity to access climate finance and successfully engage with the GCF through the project pipeline. To achieve this, the Readiness grant will focus on the following objectives: 1. Build and strengthen human, technical and institutional capacity within the NDA Office and across government, private sector and civil society organisations to undertake climate mandates, 2. Strengthen and ensure the effectiveness of the internal coordination and communication mechanisms across ministries and stakeholder groups to reduce duplication, improve climate planning and programming and successfully move projects through the pipeline, 3. Develop and implement climate finance-related strategies and plans including no objection procedures, and the Country Programme, 4. Support the Ministry of Finance and Economic Development (MFED) in strengthening its policies and procedures, including their implementation, for the GCF FMCA accreditation, ensuring a strong and viable national delivery partner.

The GCF Readiness Project Management Unit (PMU) sits within the Climate Finance Division in the Ministry of Finance and Economic Development. The CFD Director provides strategic oversight of the readiness activities for this GCF Readiness 2 Project in collaboration with GGGI. This GCF Readiness 2 Project is funded by the GCF for 24 months, currently up to March 31, 2026, and a no-cost extension is in progress to be signed up to March 2027. GGGI will discuss with the successful bidder on the contract arrangements and total duration of the contract, as per the extension details granted for the project, which are expected to be received around the time of awarding this contract.

PROPOSED ACTIVITIES:

The main objective of this project is to design, develop, and launch a secure, user-friendly, and sustainable Climate Change Web Portal for Kiribati that will serve as a central hub for climate-related information and communication. The portal will enhance national transparency by making key documents, data, and updates easily available to government agencies, development partners, and the public. It will also play a vital role in supporting coordination and understanding around climate finance, specifically by providing clear guidance on how to access climate finance, including funding sources, application procedures, eligibility criteria, and relevant templates or tools.

SCOPE OF WORK:

Development of Climate Portal Information Hub

The development of the Climate Change Web Portal for Kiribati climate finance will be delivered through a structured set of activities designed to ensure a responsive, secure, and user-friendly digital platform that supports national climate communication, transparency, and stakeholder engagement. The assignment shall encompass key activities below:

1) Inception and Co-Design Phase:

The assignment will commence with a series of inception meetings involving MFED, OB, MICT and the GCF Readiness team, and other relevant national stakeholders. These consultations will serve to confirm shared expectations, clarify stakeholder roles, and identify high-level content and functionality priorities. A comprehensive needs assessment will follow, focusing on defining user personas, content types, and technical requirements. This phase will also include a review of existing digital platforms, national climate change policies, and donor reporting frameworks to inform the platform design. The Consultant will submit an inception report detailing the project timeline, proposed site architecture, initial wireframes, CMS configuration strategy, and an overview of user journey pathways.

2) System Architecture and Design:

Following inception, the Consultant will design a modular and scalable system using an open-source Content Management System (CMS) such as WordPress or Drupal. The selected CMS must support multilingual content in both English and Kiribati language and allow for non-technical staff to manage content through a user-friendly admin dashboard with customizable roles and permissions. The design process will produce mobile-responsive templates that reflect the national branding and climate themes of Kiribati, using intuitive layouts and custom-designed icons to represent sectors such as energy, agriculture, and water. Visual assets will be sourced with proper licensing or created as custom designs. All components will be aligned to ensure ease of navigation, accessibility, and a clean user experience across devices.

3) Development and Testing:

This phase involves full-stack development of the portal based on the agreed design. The Consultant will build all core modules and content pages, including a dynamic homepage with banners, featured projects, a portal introduction, and recent news highlights. Other key pages will include a detailed "About" section outlining the portal's mandate, partner agencies, and national climate context; a dedicated section on climate change in Kiribati presenting data on vulnerabilities, adaptation efforts, and mitigation strategies using embedded charts and infographics; and a "Climate Finance" section that features an interactive, filterable table of projects with downloadable reports, proposals, and disbursement tracking tools.

A central resources repository will be developed, offering filtered access to national documents, policies, assessments, and toolkits. The portal will also host a blog-style news and events section with a media archive, a partners and stakeholders page showcasing institutional profiles, and a contact and feedback interface featuring a directory and secure contact form. The Consultant will integrate SEO tools, site-wide intelligent search, and document metadata indexing to enhance discoverability. Internal QA testing will precede stakeholder testing cycles to ensure full functionality, accuracy, and usability.

4) User Acceptance Testing (UAT) and Finalization:

Once development is complete, the Consultant will coordinate and facilitate user acceptance testing with stakeholders including MFED, OB, MICT and the GCF Readiness team, and key technical staff. During UAT, the Consultant will conduct guided walkthroughs and gather structured feedback on all portal components. Based on this feedback, refinements will be made to the platform's features, layout, and performance. A comprehensive UAT report will be submitted summarizing the findings, adjustments made, and validation outcomes.

5) Deployment, Training, and Documentation:

The finalized portal will be deployed to a secure, cloud-based hosting environment such as AWS or DigitalOcean. Hosting must guarantee 99.9% uptime, automated daily backups, encrypted data transfer (SSL), and scalable performance optimized through a Content Delivery Network (CDN). The Consultant will then conduct targeted training sessions tailored to at least two key user groups. Administrative users will participate in hands-on sessions covering backend content management and system administration, while general users will be introduced to navigation, search tools, and document access.

Documentation will include detailed user manuals, quick-start guides, SOPs, and recorded demos if feasible. All source code, configurations, and administrator credentials will be handed over, along with a comprehensive technical documentation package outlining the architecture, user roles, content workflows, and maintenance procedures.

6) Technical and Security Requirements:

The portal must meet international standards for cybersecurity, performance, and usability. It will include role-based authentication, secure login protocols, and protection against common vulnerabilities such as cross-site scripting (XSS), SQL injection, and CSRF. The Consultant is responsible for ensuring compliance with data protection standards and for conducting regular vulnerability testing throughout development. Integration with Google Analytics will support data-driven insights, while real-time monitoring tools will track site performance and uptime. The platform must be optimized for mobile devices and low-bandwidth environments, and comply with WCAG 2.1 accessibility standards.

7) Post-Deployment Support and Handover:

The Consultant will provide a launch support package that includes bug fixing, minor enhancements, and technical helpdesk services via email or ticketing system. During this period, user queries will be addressed promptly, and system performance will be closely monitored. At the conclusion of the support period, a final report will be submitted summarizing issues resolved, usage metrics, and recommendations for platform improvement.

To ensure sustainability, the Consultant will prepare a transition strategy outlining long-term hosting options, recommended institutional arrangements, and the resources required to manage and expand the platform. As part of the final handover, all source files, access credentials, and associated tools will be transferred to the Government of Kiribati or a designated institution, ensuring national ownership and operational continuity of the Climate Change Web Portal.

For more details, please refer to the Terms of Reference (TOR) document attached.

IMPORTANT TIMELINES:

Please note that the procurement RFP closing time is 8 AUGUST 2025 16.00 Hrs KOREAN STANDARD TIME.

If any bidder has any request for clarification on the TOR or any part of the tender documents, GGGI will be happy to clarify if they are received on or before 7 days before the deadline (namely: if the tender submission deadline is 16:00 8 August 2025 KST, then the due date for submission of request for clarification is 16:00 1 August 2025 KST).

Interested parties will be required to register their details on the GGGI e-Green Procurement Portal (<https://in-tendhost.co.uk/gggi>).

HOW TO OBTAIN THE DOCUMENTS:

Documents can be accessed via the e-Green Procurement Portal by selecting 'View Details' on the relevant notice and then clicking the 'Tender Application' button. If you are a new supplier, you will be required to register your details. If you have an existing account, you will need to login to the portal. Please refer to the guidance documents under the 'Supplier Guidance' area of the portal for further information.

ONLINE TENDER MANAGEMENT:

Once in the Tender Management Area for the tender, there are five possible tabs: 'Tender', 'Tender Documents', 'Correspondence', 'Clarifications' and 'History'. Select the 2nd tab ('Tender Documents') where you will find useful information regarding the RFP. Scroll down to the heading 'Tender Documents Received' where you will be able to view / download the documents.

OPTING IN & OPTING OUT:

Please note that you may be required to 'Opt In' before you can start populating your response. The 'Opt Out' functionality will also be available throughout the duration of the tender process. Opting out will give you the option of declaring you no longer want to receive any further communication in relation to this tender along with the opportunity of providing comments and feedback for this decision. You can choose to 'Opt In' at any time during the tender process if you initially decided to 'Opt Out'.

SUBMITTING YOUR RESPONSE VIA THE PORTAL:

Please note that you may be required to 'Opt In' to be able to submit a response through the portal. Tenderers will be required to upload any mandatory Placeholders (i.e., specified documents) within the 'Tender Documents' tab. The ability to attach additional documents may also be available. Your proposal will not be submitted until you click 'Submit Return', located towards the bottom of the screen. On clicking 'Submit Return', you will receive a receipt confirming that your proposal has been submitted to GGGI.

Please read Instructions on How to submit the Proposal.

NOTIFICATION EMAILS:

To ensure you receive email alerts and notifications from our system, please add the email domain '@in-tendorganiser.co.uk' to your Safe Senders list.

Procurement Method : :

Quality and Cost Cumulative

Quality / Cumulative (% Split) :	70 : 30
Number of bids received : :	12
Number of rejected bids : :	00
No. of Bids passed Technical Evaluation : :	07
No. of Bids that did not pass Technical Evaluation : :	05
Name and Address of successful bidder/supplier : :	PanApps International Private Limited, a private business organized under the laws of India with its principal office at II- 138, Thaikattukara, P.O, Muttom Aluva Kochi 683106, India.
Evaluated bid price of successful bid :	USD 58,624 as Evaluated

Bid Evaluation Summary